

Study Room Policy

1. Study rooms are primarily meant for groups. Individuals are encouraged to use a study carrel on both floors of the library or the small study rooms made for 1-2 people.
2. Users should select a room appropriately sized to their study group.
3. The primary purpose of rooms 106 and 108 are for media viewing. If your group does not need to view media, please select a different room if available.
4. Rooms should be reserved online.
5. Rooms can be reserved up to 30 days in advance.
6. Users must not disturb other library patrons.
7. Clean and straighten the room when finished. Turn off all equipment used, cap pens, erase boards, turn out lights and put trash/recycling in the appropriate cans. You are responsible for any damage or loss.
8. Return all borrowed materials to proper locations.
9. Use of a room implies consent to follow the policies and rules of the library.
10. Reports of misuse may result in denial of room reservation privileges and other library services.
11. Special requests for atypical room use will be considered on a case-by-case basis. Please contact a library team member in advance if you have a unique need.